

# Start here

## 1. Application

Make sure you have downloaded the latest version of the appropriate membership form from our website.

Fill it in carefully and make sure you have provided all the information indicated on the last page.

IRSE ///  
Institution of Railway Signal Engineers

Application No. [ ]  
For Office Use Only

**IRSE E-MEMBERSHIP**  
E-proposers receive Membership Invitations electronically and pay updated fees. If you would like to become an E-member please tick the box.

**SECTION A: PERSONAL INFORMATION**  
Please write clearly using BLOCK CAPITAL LETTERS or download the form from [www.irse.org](http://www.irse.org)

Category of Membership you are applying for: MEMBER  
Current category of IRSE Membership: If APPLICANT/ASSOCIATE Associate  
IRSE Licence holder: Yes/No Licence No: N/A

Please show your name as you wish to appear on your membership certificate. This is the certificate of title you will receive (subject to your consent)

Title (including title/suffix):  
Surname (family name): MEMBER  
First name(s): NEW  
Date of Birth (dd/mm/yyyy): 04/12/1983

Please indicate preferred Mailing Address with an X below

Your personal address, complete with country  
Address:  
Postcode:  
Telephone: Your home phone / cell number  
Email: Your personal email address  
Employer and Address:  
Your work address, complete with country  
Postcode:  
Telephone: Your work phone number  
Email: Your work email address

Follow, Member, Associate

Post



## 2. Processing

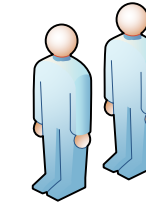
We will confirm receipt, check all details and enter them into our database.

When all queries are resolved, applications are prepared for Membership & Registration Committee.

Questions

## 3. Checking

Sometimes we have queries which you or your proposer(s) need to answer



Application forms and attachments

Queries

Queries

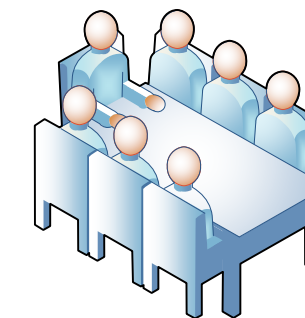
## 4. Membership & Registration Committee

All applications and transfers are considered by Membership & Registration Committee who meet around 6 times a year.



## 5. IRSE Council

All applications and transfers approved by Membership & Registration Committee are ratified by Council who meet around 6 times a year.



## 7. Notification

For new applications from Australasia:  
You will hear the result via your local section.



New members in Australasia

## 6. Preparation

We will write to let you know the decision and we will prepare your membership certificate.



New members

## 8. Payment

For all new applications: You must pay your first subscription.



Transfers

## 9. Success!

You receive your certificate (and for new members, a copy of the Code of Professional Conduct) and are able to use designatory letters if appropriate

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Help us to reduce delays in processing your application by:

- Checking that all relevant sections have been completed.
- Your proposers meet the minimum requirements for the grade you are applying for.
- Your proposer(s) have signed and initialled all relevant sections.
- Your responsibility statements match the grade you are applying for.

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IRSE Membership process  
May 2018  
[www.irse.org](http://www.irse.org)  
[hq@irse.org](mailto:hq@irse.org)